



## **English Wheelchair Football Association**

### **CONSTITUTION**

#### **A. NAME**

The Association shall be known as 'The Wheelchair Football Association', herein after referred to as the 'WFA', Affiliated to the English Football Association (The FA)

#### **B. OBJECTS**

The objects of WFA are to provide and promote the creation of Wheelchair Football, to the widest number of disabled players possible, who are resident in England or eligible to play for England by encouraging and promoting the sport of Wheelchair Football with the object of improving conditions of life and to assist in their integration into the game of Football and to society as a whole.

To establish and provide full training and safety instruction programmes for coaches, players, referees and everyone involved.

In furtherance of the foregoing objects but not further or otherwise WFA shall have the following powers:-

1. To act as the sole controller and governing body of the game of Wheelchair Football in England.
2. To represent the view of WFA for international Wheelchair Football, in close association with The FA and IPFA.
3. To be actively involved in any discussions on the laws, rules, notes pertaining to Wheelchair Football by making representation to the FA, IPFA, FIFA and UEFA.
4. To organise and govern competitions within England.
5. Use play equipment that complies with the BALPPA code of practice.
6. To raise funds and invite contributions from any person or persons whatsoever by way of subscriptions, donations as otherwise provided that WFA shall not undertake any permanent trading activities in raising funds for its charitable objects.
7. To do all such lawful things under English Law as shall further the objects of the club.

## **C. MEMBERSHIP**

1. The WFA shall consist of Honorary Officers, the affiliated organisations and individual membership.
2. Any National Association or club or individual shall be eligible for affiliation, provided that it accepts the Constitution of the WFA and accepts the laws of the games, as approved by The FA and the comments to the laws in conjunction with those exceptions as laid down by FIFA.

## **D. STRUCTURE**

1. The WFA structure is a National Executive Committee based in England
2. ALL correspondence regarding the WFA is via head office.

## **E. OFFICERS**

1. The Honorary Officers of WFA shall be a Chairman, Vice-Chairman, Honorary Secretary, Honorary Treasurer, and other members up to a maximum of five as deemed necessary to fulfil the objects and functions of the WFA.
2. All Honorary Officers shall be either registered individual members or members of registered organisations.
3. The Annual General Meeting of WFA shall elect the Honorary Officers.
4. The National Honorary Officers shall be referred to as the National Committee.
5. The National Committee shall have the power to create and fill any office it feels necessary, to fulfil the objects and functions of WFA. Should that office be deemed to be necessary of permanent status, it must be ratified by the next General Meeting.

## **F. THE EXECUTIVE COMMITTEE**

1. The affairs of The WFA shall be managed by the National Committee; four members, one of whom must be either the Chairman, Vice-Chairman, Honorary General Secretary or Honorary Treasurer to form a quorum.
2. The National Committee may delegate any of its duties to Sub-Committees consisting of such persons as it thinks fit, normally a Sub-Committees to include members of the National Committee. All acts and proceedings of any such Sub-Committees shall be reported back to the Executive Committee as soon as possible. Any decisions by Sub-Committees are subject to National Committee approval in writing.
3. The National Committee shall have the power to fill unforeseen vacancies in the membership of the Committee (National or Regional) to serve until the next General Meeting.
4. The National Committee shall:-
  - (a) decide all rules for the organisation and day to day management of competitions;

- (b) interpret all questions, rules of play (laws of the game – subject to FA approval) and other matters relating to the game of Wheelchair Football;
- (c) decide all matters International or National as they affect The WFA.

## **G. PLAYING MEMBERS**

Any competitions organised by The WFA will be composed of playing members who have a disability, which excludes their participation in the running game of Football. The National Committee may, at its discretion, permit non-disabled players to take part in developmental competitions/leagues. Such competitions/leagues will be clearly defined to indicate that non-disabled players will be permitted to take part.

## **H. FINANCE**

1. Each playing club shall pay an annual fee to be determined by the AGM.
2. All persons playing in competitions organised by The WFA shall pay a registration fee to be determined at the AGM.
3. Any other individual may become a member of The WFA by paying an annual fee to be determined by the AGM.
4. The funds of The WFA shall be lodged with a Bank and all cheques, drafts drawn on the account shall be signed by at least two people holding a position as a member of the National Committee.

## **I. ANNUAL GENERAL MEETING**

1. The Annual General Meeting of The WFA shall be held when the Annual Report and the statement of accounts made up to the **31<sup>st</sup> March** of that year shall be presented.
2. The financial year of The WFA shall end on the **31<sup>st</sup> March**.
3. At least three weeks notice specifying the place, date, together with the Agenda and any proposed amendments to the Constitution shall be sent to all club secretary's and individuals, along with notification of offices for election.
4. Nominations for all office bearers and proposals for consideration at the AGM should be sent to the General Secretary at least two weeks prior to the AGM.
5. The AGM is open to all the registered members of The WFA.
6. The voting of the General Meeting shall be:-

Each registered member per playing club	- 1 vote per registered member
Individual members	- 1 vote

There shall be a quorum at any meeting of The WFA when the number of members present is at least 1/10<sup>th</sup> (one-tenth) plus one of the total membership.

7. All those eligible to vote shall hold ballot cards and voting may be by a show of hands or written vote (at the discretion of the Chairman).

8. Alteration to this Constitution shall receive the assent of two-thirds of the members present and voting at an Annual General Meeting or a Special General Meeting. A resolution for the alteration of the Constitution must be received by the Secretary of The WFA at least 21 days before the meeting at which the resolution is to be brought forward. At least 14 days' notice of such a meeting must be given by the Secretary to the membership and must include notice of the alteration proposed. Provided that no alteration shall be made to the objects clause or this clause, no alteration shall take effect until the approval, in writing, of the Charity Commissioners or other authority having charitable jurisdiction shall have been obtained; and no alteration shall be made which would have the effect of causing the Society to cease to be a charity in law.
9. All other resolutions shall be determined by a simple majority and in the event of a tie the Chairman shall have the casting vote.
10. A club or member who has not affiliated to The WFA during the year preceding the AGM shall not be entitled to be represented or to vote at any meeting or take part in the business of The WFA.
11. A Special General Meeting of The WFA shall be convened by:-
  - (a) a resolution of the National Committee; or
  - (b) within two months of the receipt by the Honorary Secretary of a resolution signed by the authorised representatives of at least five clubs or forty individual members.

The provision of the AGM shall apply to the Special General Meeting.

12. The Association may be resolved by a Resolution passed by a two-thirds majority of those present and voting at a Special General Meeting convened for the purpose of which 14 days' notice shall have been given to every member. Such resolution may give instructions for the disposal of any assets held by or in the name of The WFA, provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of The WFA but shall be given or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of The WFA as The WFA may with the approval of the Charity Commissioners or other authority having charitable jurisdiction determine.
13. In the event of any question or matter arising, which is not provided for in the foregoing Constitution, such questions or matters shall be dealt with by the National Committee; their decision will be binding on all members until the next General Meeting when the matter will be resolved.